

*Portsmouth Fire Department
Board of Fire Commissioners*

Richard Gamester, Chairman
Michael Hughes, Vice Chairman
Jennifer Matthes, Clerk



Monthly Meeting 6:00 PM
Tuesday, April 14, 2026
Fire Station 2
George Pierce Training Room

NOTICE OF NON PUBLIC – THE FIRE COMMISSION WILL HOLD A NON-PUBLIC SESSION AT 5:30 PM IN ACCORDANCE WITH RSA 91-A:3, II (a) PERSONNEL MATTER.

- I. Call To Order**
- II. Pledge of Allegiance**
- III. Oath of Office**
26-051 Swearing in of Fire Prevention Officer Allan Scholtz
- IV. Letter of Merit**
26-052 Letter of Merit (Incident# 25-2936)
Lt. Peter R. Gordon
Ff. Shaun M. Sullivan
Ff. Thomas A. Choquette
Ff. Jack B. Bouchard
Ff. Steven A. Morse
- V. Approval of Minutes Previous Meeting**
26-053 Approval of Minutes from March 10, 2026
- VI. Presentation of Written Communication**
26-054 Thank You – Victoria O'Brien
- VII. Public Comment Section**
- VIII. Reports**
 - A. Fire Chief's Reports**
26-055 2026 Response Report – March 2026
26-056 Fire & EMS Calls – March 2026
26-057 FY26 Budget
26-058 Overtime Analysis Report – March 2026
 - B. Staff Reports**
26-059 Department Operations & Training (Asst. Chief Gionet)
26-060 Fire Prevention & Activity – March 2026 (Deputy Fire Chief Putney)
- IX. Old Business**
- X. New Business**
26-061 Ordinance Update
- XI. Adjournment**



26-051

CITY OF PORTSMOUTH FIRE DEPARTMENT



April 14, 2026

OATH OF OFFICE

Fire Prevention Officer Allan E Scholtz, please raise your right hand.

DO YOU, ALLAN E SCHOLTZ, SOLEMNLY SWEAR TO UPHOLD THE CONSTITUTIONS OF THE UNITED STATES AND THE STATE OF NEW HAMPSHIRE, AND TO FAITHFULLY AND IMPARTIALLY DISCHARGE AND PERFORM ALL THE DUTIES INCUMBENT UPON YOU AS FIRE PREVENTION OFFICER OF THE CITY OF PORTSMOUTH FIRE DEPARTMENT, AND DO YOU AVOW TO MAINTAIN A PROFICIENCY IN THE FIRE SERVICE TO THE LEVEL DESERVING OF YOUR POSITION, AND DO YOU FURTHER RECOGNIZE THE BADGE OF YOUR OFFICE AS A SYMBOL OF PUBLIC FAITH AND TRUST, AND PROMISE TO BE TRUE TO THE ETHICS OF THE FIRE SERVICE, AND DO YOU MAKE THESE DECLARATIONS FREELY AND UPON YOUR HONOR?

CONGRATULATIONS



CITY OF PORTSMOUTH FIRE DEPARTMENT



April 14, 2026

Lieutenant Peter Gordon
Portsmouth Fire Department
170 Court Street
Portsmouth NH 03801

Re: **LETTER OF MERIT**

Dear Peter

You are receiving a Letter of Merit from the Portsmouth Fire Department in recognition for your actions while on duty December 22, 2025.

According to the account of the incident, "...at 1638 hours, Ambulance 2 and Truck 2 responded to a reported unresponsive person at PINZ on Lafayette Road... companies arrived to find an unresponsive female with agonal respirations with no bystander CPR being observed. The patient stopped breathing and Ambulance 2 crew immediately initiated CPR.... The incident was calmly and professionally handled with strict adherence to American Heart Association Advanced Cardiac Life Support guidelines.. The crew that night was an amalgamation of members from other shifts and stations but operated as though they had been partnered for years, performing (their) duties calmly, competently, and purposefully. The emergency system worked as intended. Pinz staff promptly reported the emergency, kept the immediate area clear and provided us with all the information they had. Portsmouth Fire personnel performed early CPR, defibrillation, and provided ACLS. Portsmouth Regional Hospital's staff delivered the definitive care the patient required. The patient survived and was discharged home approximately twelve days later."

Your actions demonstrate firefighters are inherently committed to helping others whether on or off-duty. Your actions were in the best traditions of the fire service and are a credit to the Portsmouth Fire Department.

On behalf of the Board of Fire Commissioners, congratulations on this Letter of Merit. This award will become part of your personnel file.

It is meritorious actions like this that make us all proud to be members of the Portsmouth Fire Department, and to serve the citizens of Portsmouth.

William J McQuillen
Chief of Department

26-052



CITY OF PORTSMOUTH FIRE DEPARTMENT



April 14, 2026

Firefighter Shaun Sullivan
Portsmouth Fire Department
170 Court Street
Portsmouth NH 03801

Re: **LETTER OF MERIT**

Dear Shaun,

You are receiving a Letter of Merit from the Portsmouth Fire Department in recognition for your actions while on duty December 22, 2025.

According to the account of Lieutenant Peter Gordon , "...at 1638 hours, Ambulance 2 and Truck 2 responded to a reported unresponsive person at PINZ on Lafayette Road... companies arrived to find an unresponsive female with agonal respirations with no bystander CPR being observed. The patient stopped breathing and Ambulance 2 crew immediately initiated CPR.... The incident was calmly and professionally handled with strict adherence to American Heart Association Advanced Cardiac Life Support guidelines... The crew that night was an amalgamation of members from other shifts and stations but operated as though they had been partnered for years, performing (their) duties calmly, competently, and purposefully. The emergency system worked as intended. Pinz staff promptly reported the emergency, kept the immediate area clear and provided us with all the information they had. Portsmouth Fire personnel performed early CPR, defibrillation, and provided ACLS. Portsmouth Regional Hospital's staff delivered the definitive care the patient required. The patient survived and was discharged home approximately twelve days later."

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William J McQuitter
Chief of Department

26-052



CITY OF PORTSMOUTH FIRE DEPARTMENT



April 14, 2026

Firefighter Thomas Choquette
Portsmouth Fire Department
170 Court Street
Portsmouth NH 03801

Re: **LETTER OF MERIT**

Dear Thomas,

You are receiving a Letter of Merit from the Portsmouth Fire Department in recognition for your actions while on duty December 22, 2025.

According to the account of Lieutenant Peter Gordon , "...at 1638 hours, Ambulance 2 and Truck 2 responded to a reported unresponsive person at PINZ on Lafayette Road... companies arrived to find an unresponsive female with agonal respirations with no bystander CPR being observed. The patient stopped breathing and Ambulance 2 crew immediately initiated CPR.... The incident was calmly and professionally handled with strict adherence to American Heart Association Advanced Cardiac Life Support guidelines... The crew that night was an amalgamation of members from other shifts and stations but operated as though they had been partnered for years, performing (their) duties calmly, competently, and purposefully. The emergency system worked as intended. Pinz staff promptly reported the emergency, kept the immediate area clear and provided us with all the information they had. Portsmouth Fire personnel performed early CPR, defibrillation, and provided ACLS. Portsmouth Regional Hospital's staff delivered the definitive care the patient required. The patient survived and was discharged home approximately twelve days later."

Your actions demonstrate firefighters are inherently committed to helping others whether on or off-duty. Your actions were in the best traditions of the fire service and are a credit to the Portsmouth Fire Department.

On behalf of the Board of Fire Commissioners, congratulations on this Letter of Merit. This award will become part of your personnel file.

It is meritorious actions like this that make us all proud to be members of the Portsmouth Fire Department, and to serve the citizens of Portsmouth.

A handwritten signature in black ink, appearing to read "William J McQuillen".

William J McQuillen
Chief of Department



CITY OF PORTSMOUTH FIRE DEPARTMENT

26-052



April 14, 2026

Firefighter Jack Bouchard
Portsmouth Fire Department
170 Court Street
Portsmouth NH 03801

Re: **LETTER OF MERIT**

Dear Jack,

You are receiving a Letter of Merit from the Portsmouth Fire Department in recognition for your actions while on duty December 22, 2025.

According to the account of Lieutenant Peter Gordon , "...at 1638 hours, Ambulance 2 and Truck 2 responded to a reported unresponsive person at PINZ on Lafayette Road... companies arrived to find an unresponsive female with agonal respirations with no bystander CPR being observed. The patient stopped breathing and Ambulance 2 crew immediately initiated CPR.... The incident was calmly and professionally handled with strict adherence to American Heart Association Advanced Cardiac Life Support guidelines... The crew that night was an amalgamation of members from other shifts and stations but operated as though they had been partnered for years, performing (their) duties calmly, competently, and purposefully. The emergency system worked as intended. Pinz staff promptly reported the emergency, kept the immediate area clear and provided us with all the information they had. Portsmouth Fire personnel performed early CPR, defibrillation, and provided ACLS. Portsmouth Regional Hospital's staff delivered the definitive care the patient required. The patient survived and was discharged home approximately twelve days later."

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William J McQuillen
Chief of Department

26 - 052



CITY OF PORTSMOUTH FIRE DEPARTMENT



April 14, 2026

Firefighter Steven Morse
Portsmouth Fire Department
170 Court Street
Portsmouth NH 03801

Re: **LETTER OF MERIT**

Dear Steve,

You are receiving a Letter of Merit from the Portsmouth Fire Department in recognition for your actions while on duty December 22, 2025.

According to the account of Lieutenant Peter Gordon , "...at 1638 hours, Ambulance 2 and Truck 2 responded to a reported unresponsive person at PINZ on Lafayette Road... companies arrived to find an unresponsive female with agonal respirations with no bystander CPR being observed. The patient stopped breathing and Ambulance 2 crew immediately initiated CPR.... The incident was calmly and professionally handled with strict adherence to American Heart Association Advanced Cardiac Life Support guidelines... The crew that night was an amalgamation of members from other shifts and stations but operated as though they had been partnered for years, performing (their) duties calmly, competently, and purposefully. The emergency system worked as intended. Pinz staff promptly reported the emergency, kept the immediate area clear and provided us with all the information they had. Portsmouth Fire personnel performed early CPR, defibrillation, and provided ACLS. Portsmouth Regional Hospital's staff delivered the definitive care the patient required. The patient survived and was discharged home approximately twelve days later."

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William J McQuillen
Chief of Department

**The Board of Fire Commissioners
Portsmouth Fire Department**

Fire Station 2
George Pierce Training Room
March 10, 2026

Portsmouth, NH
1800 hours

I. Call to Order:

Chairman Gamester called the meeting to order at 1800 hours.

II. Pledge of Allegiance with Attendance:

Commissioner Gamester led the pledge of allegiance.

Present were Commissioners: Richard Gamester, Jennifer Matthes and Michael Hughes (via Teams connection on which contact was lost and unable to reconnect due to computer glitch); Fire Chief William McQuillen, Assistant Fire Chief Jason Gionet, Acting Deputy Fire Chief Chad Putney, Administrative Manager Nancy Savini, many fire department personnel and members of James Boucher's family for his pinning ceremony.

III. Oath of Office

Chief McQuillen took a moment to recognize Firefighter James Boucher who has successfully completed his 1-year probationary period (26-050). Chief did the honor of swearing him in and presenting the badge. His mother and niece did the honoring of placing the pins on his jacket.

Motion, to suspend rules at 18:07 to take a break to allow the Boucher Family to take pictures, was made by Commissioner Matthes. Motion was seconded by Commissioner Gamester and passed unanimously.

Motion, to resume back into session at 18:22, was made by Commissioner Gamester. Motion was seconded by Commissioner Matthes and passed unanimously.

IV. Approval of Minutes of Previous Meeting:

Motion, to approve the minutes of February 10, 2026 (26-042), was made by Commissioner Matthes. Motion was seconded by Commissioner Gamester and passed unanimously.

V. Presentation of Written Communication:

Chief McQuillen read Middle Hill Condominium's Thank You (26-043) for the Portsmouth Fire Department's response to the recent call regarding gas odors.

Motion, to accept Thank You and place on file (26-043), was made by Commissioner Matthes. Motion was seconded by Commissioner Gamester and passed unanimously.

VI. Public Comment Session: None.

VII. Reports:

A. Fire Chief's Reports:

Commissioner Gamester motioned to discuss Chief's reports (26-044 through 26-047). Motion was seconded by Commissioner Matthes.

Fire Chief McQuillen reviewed reports with the Commission.

Report (26-044), 2026 Response Report for February 2026. The report shows the department responding to a total of 524 calls for the month: 225 Fire Calls with EMS Services and 136 Fire and Related Service Calls and 299 Ambulance Calls.

Chief spoke briefly about some incidents of interest:

February 24 0529 hours E1 E3 T2 A3 and PSNY A81 1 Highliner Ave, Ammonia leak. Companies responded to an alarm activation found a small ammonia leak in production area, building evacuated crews stopped leak and ventilated. Operated for an hour

February 24 0841 E1 E3 T2 A1 A2 A3 to 803 McGee Drive NH National Guard Armory, Plow sheared off valve to 10000lb underground tank of gas. Companies stopped leak and awaited gas company, cleared in thirty minutes

February 26 0829 hours Truck 2 and C5 mutual aid to Rye 50 Red Mill Ln for building Fire, 4th alarm. Companies operated for 3 plus hours.

February 28 1647 hours Engine 1 and Ambulance 1 to Portsmouth High School for electrocution. On arrival Companies found a female patient bleeding from dog bite, was walking dogs when they became exposed to underground electrical current. One dog died. Eversource and PHS School maintenance and Inspection Dept consulted. Power isolated hazard removed. Companies operated for 2 hours

The safety message focused on the dangers of Carbon monoxide. The Portsmouth Fire Department and the NH State Fire Marshall's Office remind you to stay safe this winter season and remind you Carbon monoxide is an invisible killer and can build up quickly. It is odorless and colorless, and can cause death in minutes.

Safety tips to follow:

- A generator should be used in a well-ventilated location outdoors away from windows, doors and air intakes
- DO have your heating system and water heater serviced every year by a licensed, qualified professional
- CO alarms should be installed in a central location outside each sleeping area and on every level of the home, including the basement
- Gas and charcoal grills produce CO, use them only outside

- If warming a vehicle remove it from garage immediately after starting it. Do not run a vehicle or other fueled motor indoors even if garage doors are open. Make sure exhaust pipes are not covered or blocked with snow
- During and after a snowstorm, make sure vents for the dryer, furnace, stove, and fireplace are clear of snow build-up
- Test your CO detectors monthly
- If you live in a rental unit, the owner of the rental unit shall be responsible for maintaining the automatic fire warning device and carbon monoxide detection device in a suitable condition. * NH RSA 153:10-a Automatic Fire Warning Devices and Carbon Monoxide Detection Devices in Dwellings

Report (26-045), Fire and EMS Call Summary Reports, shows the department responded to fire calls for the month of February. EMS activity was 299 with the top three responses being for weakness, no apparent illness/pain and Sepsis. There were 11 calls for head/scalp injury, 9 for cardiac, 8 for non-cardiac chest pain and 35 non-transport.

Report (26-046), FY26 Budget, Chief reviewed the budget noting we are still tracking about 1% to the good and have projected expenses to fiscal year end. Report (26-047), Overtime Analysis, provided a breakdown of how overtime was used in the month of February along with a summary of what was charged to OT-Recall for the month.

Motion, to accept Chief's Reports 26-044 through 26-047, was made by Commissioner Matthes. Motion was seconded by Commissioner Gamester and passed unanimously.

B. Staff Reports:

Assistant Chief Gionet reported on facilities and operations happening within the department (26-048) which are as follows:

Apparatus / Equipment/ Facilities

- * New Engine in service at Station3
- * New ambulance should be arriving in January 2027
- * Marine 1 to be put back in the river for the season

Personnel

- * Current open positions
- * 1 Firefighter Starting on 3/16/2026
- * 3 candidates progressing through the hiring process
- * Lieutenants Exam scheduled for early April

Training

- * Fire Training - Ongoing probationary training
- * EMS Recertification is finishing for the 2026 cycle
- * New Lonza facility tours conducted for all 4 shifts

Deputy Chief Putney reported (26-049) on Fire Prevention activity for the month with 39 permits issued and 36 inspections done. Revenue collected for February 2026 was \$7,211.35, noting the March 2026 should nearly double this amount with the increase in activity of permit applications.

Other Notable Items are as follows:

- Fire Prevention Officer Scholtz's onboarding and training has begun.
- Fire Prevention Officer Wheeler assisted the Rye Fire Department with a fire investigation.
- First Due is being adopted by other municipalities and we will be working with them to coordinate a uniform approach to using it for incidents and pre-plans.
- Place of Assembly inspections will be a focus in the coming month. There are currently 170 locations.

Commissioner Matthes asked if Deputy Chief Putney could provide (going forward) month over month trending analysis along with current year vs. previous years analysis.

VIII. Old Business:

- *Verbal report on package to amend City ordinance for Fire codes and regulations to be worked on by Fire Chief & Legal.
- *Disposal of Engine 4 to be presented at March 16, 2026 City Council Meeting.

IX. New Business:

Dispatch Center update on temporary placement of operations at Station 2 for a period of at least 4 months, and Lt Egan appointed as liaison with police to assist in management.

X. Adjournment:

Motion, to adjourn at 1848 hours, was made by Commissioner Gamester. Motion was seconded by Commissioner Matthes and passed unanimously.

Jennifer Mosher-Matthes, Clerk

To the EMT's for your
patience + great advice.

Thank you for your
patience + great advice.

With my all your placing
and end up being

I did end up being
mem at it! Thanks to

She loves it am
and my only thanks

and like Mom

I just wanted to let you know
how much I appreciate
everything you've done.
It really meant a lot.

Victoria D. Sauer



SERVICE ACTIVITY AND SAFETY MESSAGE



Month March 2026

TOTAL INCIDENT ACTIVITY: **523** YTD:1649

Fire Unit with EMS Services: **212** YTD:689 Ambulance Services: **311** YTD: 960
Fire and Related Services: **121** YTD: 394

Portsmouth	298
New Castle	9
Mutual Aid given	4
Mutual Aid Rcvd	0

GREEN = Increase from prev. month
RED = Decrease " " "

Incidents of Interest:

March 6 0454 E1 R7 A3 A4 95 SB at Exit South MVA, tractor trailer jack knifed with fuel spill, highway shutdown for cleanup companies operated for 2 hours

March 15 1840 hours Truck 5 and C1 to Fern Road North Hampton for 1st alarm building fire, operated for 2 ½ hours

March 16 2324 hours E4 and A3 to an C-17 incoming to Pease ANGB declared an in flight emergency and FD response was cancelled upon landing

March 16 1140 hours A2 was responding to 25 Hodgdon Way for a medical aid, when it was involved in a MVA at Lafayette Rd and Constitution Ave. No injuries extensive damage to A2

March 24 0308 hours Marine 1 and C1 to River Road Newington for a river search. Operated for an hour and a half

The Portsmouth Fire Department and National Fire Protection Agency remind you For April 2026, that "Safety Doesn't Happen by Chance," urging proactive fire prevention through education and adherence to safety codes. Key focus areas include securing lithium-ion battery safety (charging on hard surfaces), testing smoke alarms monthly, and implementing comprehensive home fire escape plan.

Safety tips to follow.

- **Lithium-ion Battery Safety : Charge devices (phones, e-bikes) on hard surfaces, not beds or couches, and use only manufacturer-approved charging cords.**

- **Smoke Alarms & Detection:** Test alarms monthly, replace batteries annually, and ensure they are on every level, in hallways, and in bedrooms.
- **Cooking Safety:** Never leave cooking unattended and keep the stove area clear of combustible items.
- **Lithium-ion Battery Safety:** Charge devices (phones, e-bikes) on hard surfaces, not beds or couches, and use only manufacturer-approved charging cords.
- **Smoke Alarms & Detection:** Test alarms monthly, replace batteries annually, and ensure they are on every level, in hallways, and in bedrooms.
- **Cooking Safety:** Never leave cooking unattended and keep the stove area clear of combustible items.
- **Escape Planning:** Develop and practice a home fire escape plan, ensuring everyone knows two ways out and a designated meeting spot outside.
- **Electrical Safety:** As spring brings more activity, inspect extension cords (used only temporarily) and avoid overloading outlets.
- For more specific tips go to "don't chance safety," visit the NFPA and dontchancesafety.org



INCIDENTS BY DISTRICT NERIS

FIRE_ZONE	COL_1
1	95
2	34
3	28
4	26
5	20
6	5
M/A	4
Total	212

Description: FOR COMMISSION, PREVIOUS MONTH'S REPORT OF INCIDENTS BY DISTRICT

Criteria: Fire Zone is not null



PRIMARY INCIDENT TYPE FOUND NERIS

PRIMARY INCIDENT TYPE / PRIMARY INCIDENT GROUP	COL_1
Fire - Structure Fire - Structural Involvement	1
Fire	1
Hazardous Situation - Hazard Non-Chemical - Electrical Power Line Down / Arching / Malfunction	6
Hazardous Situation	6
Hazardous Situation - Hazard Non-Chemical - Electrical Hazard / Short Circuit	3
Hazardous Situation	3
Hazardous Situation - Hazard Non-Chemical - Motor Vehicle Collision	7
Hazardous Situation	7
Hazardous Situation - Hazardous Materials - Fuel Spill / Fuel Odor	1
Hazardous Situation	1
Hazardous Situation - Hazardous Materials - Gas Leak / Gas Odor	4
Hazardous Situation	4
Hazardous Situation - Hazardous Materials - Carbon Monoxide Release	2
Hazardous Situation	2
Hazardous Situation - Investigation - Odor	7
Hazardous Situation	7
Hazardous Situation - Investigation - Smoke Investigation	5
Hazardous Situation	5
Medical - Illness - Allergic Reaction / Stings	3
Medical	3
Medical - Illness - Back Pain (Non-Trauma)	2

**PRIMARY INCIDENT TYPE FOUND
NERIS**

Portsmouth FD NH

Address: 170 Court St, Portsmouth, NH, 03801

26-056 Fire



PRIMARY INCIDENT TYPE / PRIMARY INCIDENT GROUP	COL_1
Medical	2
Medical - Illness - Breathing Problems	5
Medical	5
Medical - Illness - Cardiac Arrest	3
Medical	3
Medical - Illness - Chest Pain (Non-Trauma)	29
Medical	29
Medical - Illness - Convulsions / Seizures	2
Medical	2
Medical - Illness - Heart Problems	3
Medical	3
Medical - Illness - Overdose / Poisoning	4
Medical	4
Medical - Illness - Psychological Behavior Issues	3
Medical	3
Medical - Illness - Sick Case	8
Medical	8
Medical - Illness - Stroke / CVA	1
Medical	1
Medical - Illness - Unconscious Victim	2
Medical	2
Medical - Illness - Well Person Check	1
Medical	1
Medical - Illness - Altered Mental Status	2
Medical	2
Medical - Illness - No Appropriate Choice	3
Medical	3

**PRIMARY INCIDENT TYPE FOUND
NERIS**

Portsmouth FD NH

Address: 170 Court St, Portsmouth, NH, 03801

26-056 Fire 

PRIMARY INCIDENT TYPE / PRIMARY INCIDENT GROUP **COL_1**

Medical - Injury / Trauma - Fall **4**

Medical 4

Medical - Injury / Trauma - Motor Vehicle Collision **10**

Medical 10

Medical - Injury / Trauma - Other Traumatic Injury **2**

Medical 2

Medical - Other - Medical Alarm **1**

Medical 1

Public Service - Citizen Assist - Person In Distress **1**

Public Service 1

Public Service - Citizen Assist - Citizen Assist / Service Call **3**

Public Service 3

Public Service - Citizen Assist - Lift Assist **3**

Public Service 3

Public Service - Alarms (Non Medical) - Fire / Smoke Alarm **20**

Public Service 20

Public Service - Alarms (Non Medical) - CO Alarm **6**

Public Service 6

Public Service - Alarms (Non Medical) - Other Alarm **2**

Public Service 2

Public Service - Disaster / Weather - Damage Assessment **1**

Public Service 1

Rescue - Structure - Elevator / Escalator Rescue **5**

**PRIMARY INCIDENT TYPE FOUND
NERIS**

Portsmouth FD NH

Address: 170 Court St, Portsmouth, NH, 03801



26-056 Fire

PRIMARY INCIDENT TYPE / PRIMARY INCIDENT GROUP	COL_1
Rescue	5
Rescue - Water - Person in Water (Swiftwater/River)	1
Rescue	1
No Emergency - False Alarm - Intentional False Alarm	1
No Emergency	1
No Emergency - False Alarm - Malfunctioning Alarm	12
No Emergency	12
No Emergency - False Alarm - Accidental Alarm	15
No Emergency	15
No Emergency - False Alarm - Other False Call	1
No Emergency	1
No Emergency - Good Intent - No Incident Found Upon Arrival / Location Error	5
No Emergency	5
No Emergency - Good Intent - Smoke From Nonhostile Source (Smoke Scare)	3
No Emergency	3
No Emergency - Good Intent - Investigate Hazardous Release (Nothing Found)	5
No Emergency	5
No Emergency - Cancelled	4
No Emergency	4
Total	212

Description: FOR COMMISSION, PRIMARY INCIDENT TYPES FOUND AS LABELLED BY OFFICER IN CHARGE



26-056 EMS

Runs by Provider Impression
March 2026

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
No Apparent Illness or Injury- No Transport (Z00.00)	39	12.54%
Weakness (Unable to Diagnosis Specific Cause) (R53.1)	22	7.07%
Abdominal Pain / Problems (Non-Traumatic) (R10.0)	16	5.14%
Injury (Head/Scalp) (S09.90)	15	4.82%
Back Pain (Non-Traumatic) (M54.9)	14	4.50%
Cardiac: Chest Pain, Acute Coronary Syndrome (I21)	13	4.18%
No Apparent Illness or Injury-Transport Requested (Z71.1)	10	3.22%
Nausea/Vomiting (Unknown Etiology) (R11)	10	3.22%
Altered Mental Status (Unknown Cause) (R41.82)	8	2.57%
Pain: (Non-Traumatic) Location Not Otherwise Listed (G89.1)	7	2.25%
Influenza / Flu Like Illness (J11)	7	2.25%
Alcohol Abuse and Effects (F10)	6	1.93%
Anxiety Attack / Acute Stress Reaction (F41.9)	5	1.61%
Chest Pain, Non-Cardiac / Non-Traumatic (R07.9)	5	1.61%
Pain: Leg Pain (Non-Traumatic) Unspecified Cause or Location (M79.606)	5	1.61%
Psychiatric / Behavioral Problem (F99)	5	1.61%
Sepsis or Septic Shock (A41.9)	5	1.61%
Diabetic: HYPOglycemia (E13.64)	4	1.29%
GU: Other Urinary Problem, unspecified (N39.9)	4	1.29%
Stroke / CVA (I63.9)	4	1.29%
Suicidal or Self-Harm Ideation or Thoughts (R45.851)	4	1.29%
Syncope / Fainting (R55)	4	1.29%
Vertigo / Dizziness (Complications Related To) Unknown Etiology (H81.3)	4	1.29%
Cardiac: Cardiac Arrest (I46.9)	4	1.29%
Diabetic: HYPERglycemia (E13.65)	3	0.96%
Disruption of wound, varicose vein, skin tear, unspecified (T81.30)	3	0.96%
HYPERTension (I10)	3	0.96%
Injury (Lower Leg) (S89.9)	3	0.96%
Injury (Neck, Anterior or Lateral) (S19.9)	3	0.96%
Injury (Wrist, Hand, or Fingers) (S69.9)	3	0.96%
Pain: Headache or Migraine (R51)	3	0.96%
Respiratory: COPD (Emphysema / Chronic Bronchitis) (J44.1)	3	0.96%
Respiratory: Lower Respiratory Infection (e.g. Pneumonia, bronchitis, bronchiolitis) (J22)	3	0.96%
Seizures: Nonstatus Seizures, Unspecified Type (G40.909)	3	0.96%
Seizures: Status Seizures, Generalized / Tonic-Clonic (G40.901)	3	0.96%
Anaphylaxis (T78.2)	2	0.64%
Cardiac: CHF (Congestive Heart Failure) (I50.9)	2	0.64%
Cardiac: Rhythm Disturbance (Tachy, Brady, Ectopy, Other) (I49.9)	2	0.64%
Cellulitis (Complications Related to) (L03.90)	2	0.64%
Fever (Unknown Cause) (R50.9)	2	0.64%
GU: Hematuria / Blood in Urine (R31)	2	0.64%
Injury (Concussion withOUT LOC) (S06.0X0A)	2	0.64%
Injury (Hip) (S79.91)	2	0.64%
Injury (Nose) (S09.92)	2	0.64%
Injury (Thigh /Upper Leg) (S79.92)	2	0.64%
No Apparent Illness or Injury-Transported for Safety/Protocol (Z00.129)	2	0.64%
Pain: Arm Pain (Non-Traumatic) Unspecified Cause or Location (M79.603)	2	0.64%
Allergic Reaction (Localized) (T78.40)	1	0.32%

26-056 EMS

Situation Provider Primary Impression (eSituation.11)	Number of Runs	Percent of Total Runs
Drug Overdose / Abuse: Marijuana, THC, Spice, Other Synthetic Cannabis (F12)	1	0.32%
Drug Overdose / Abuse: Opioid/Narcotic Related (F11)	1	0.32%
Drug Overdose / Abuse: Other Illicit Drug or Misuse of Meds (F19)	1	0.32%
Drug Overdose / Abuse: Sedative /Anxiolytics (Benzos, Xanax, Versed, etc.) (F13)	1	0.32%
Epistaxis / Nose Bleed (Non-Traumatic) (R04.0)	1	0.32%
GI Bleed (K92.2)	1	0.32%
GU: UTI / Urinary Tract Infection (N39.0)	1	0.32%
Heat Exhaustion / Stroke (T67.0)	1	0.32%
HYPOtension (I95.9)	1	0.32%
HYPOthermia (T68)	1	0.32%
Implanted Device Malfunction or Complications (AICD, Pacemaker, LVAD, Other) (Z45.89)	1	0.32%
Infection / Infectious Disease (unspecified) (B99.9)	1	0.32%
Injury (Ankle) (S99.91)	1	0.32%
Injury (Concussion WITH LOC) (S06.0X9A)	1	0.32%
Injury (Dislocated Shoulder) (M24.31)	1	0.32%
Injury (Eye or Orbit) (S05)	1	0.32%
Injury (Face) (S09.93)	1	0.32%
Injury (Knee) (S80.91)	1	0.32%
Injury (Thorax / Chest) (S29.9)	1	0.32%
Injury(Forearm) (S59.91)	1	0.32%
Neurological Disorder or Infection (G98.8)	1	0.32%
Not Applicable (7701001)	1	0.32%
OB: Pregnancy Related Conditions or Complications, Unspecified (O26.9)	1	0.32%
Pain: Chronic Pain, Unspecified (G89.2)	1	0.32%
Respiratory Distress Unknown Cause (J98.9)	1	0.32%
Respiratory: Asthma, Reactive Airway Disease (J45)	1	0.32%
Respiratory: Croup (J05.0)	1	0.32%
Respiratory: Pulmonary Emboli (I26)	1	0.32%
TIA (Transient Ischemic Attack) (G45.9)	1	0.32%
Total: 311	Total: 100.00%	

Report Filters

Incident Date: is between '3/1/2026' and '3/31/2026'

Portsmouth Fire Department
FY26 Budget Projections

26-057

Report Date: 4/1/26		Pay Periods	26	Past	Projected to end of yr					19	7	
ACCOUNT	TITLE	Expenses	BUDGET 26	YTD EXPENSED	OUTSTANDING	YEARLY EXP.	YTD Benchmark	Period/Month Proj	Period/Month Benchmark	PROJECTED FY26	Est Avail Remain	
FF		% spent										
011041	Salaries Uniform Personnel	68%	\$4,798,408.00	\$3,246,570.16	\$1,285,616.42	\$4,532,186.58	\$3,506,528.92	\$174,314.87	\$184,554.15	\$4,532,186.58	\$266,221.42	
012033	PT Salaries - Vehicle Maint	138%	\$27,479.00	\$37,863.07	\$17,400.00	\$55,263.07	\$20,080.81	\$1,992.79	\$1,056.88	\$55,263.07	(\$27,784.07)	
014031	O/T Emergency Recall	100%	\$553,498.00	\$553,008.80	\$158,600.00	\$711,608.80	\$404,479.31	\$29,105.73	\$21,288.38	\$711,608.80	(\$158,110.80)	
014032	O/T Earned Time Leave	68%	\$815,350.00	\$557,979.06	\$234,000.00	\$791,979.06	\$595,832.69	\$29,367.32	\$31,359.62	\$791,979.06	\$23,730.94	
014033	O/T Disability Leave	136%	\$99,100.00	\$135,194.54	\$28,000.00	\$163,194.54	\$72,419.23	\$7,115.50	\$3,811.54	\$163,194.54	(\$64,094.54)	
014034	O/T Workers Comp	25%	\$84,000.00	\$21,087.31	\$23,100.00	\$44,187.31	\$61,384.62	\$1,109.86	\$3,230.77	\$44,187.31	\$39,812.69	
014042	O/T Training-Education	63%	\$94,000.00	\$59,115.76	\$27,800.00	\$86,915.76	\$32,538.46	\$3,111.36	\$3,615.38	\$86,915.76	\$7,084.24	
015001	Longevity		\$25,816.28	\$21,661.28	\$0.00	\$21,661.28	\$19,362.21	\$21,661.28	\$2,151.36	\$21,661.28	\$4,155.00	
017001	Holiday Premium Pay	13 days	\$229,166.26	\$175,432.16	\$50,500.00	\$225,932.16	\$249,093.76	\$17,379.40	\$19,927.50	\$225,932.16	\$3,234.10	
018031	Certification Stipend	-AEMT payroll	\$408,474.09	\$282,212.61	\$112,617.00	\$394,829.61	\$298,500.30	\$20,780.51	\$15,710.54	\$394,829.61	\$13,644.48	
021001	Insurance - Health		\$813,370.82	\$813,371.00	\$0.00	\$813,371.00	\$813,370.82	\$0.00	\$67,790.90	\$813,370.82	\$0.00	
021101	Insurance - Dental		\$75,354.30	\$46,447.81	\$18,838.50	\$65,286.31	\$56,515.73	\$5,440.53	\$6,279.53	\$65,286.31	\$10,197.99	
021501	Insurance - Life		\$10,364.56	\$4,578.72	\$2,591.25	\$7,169.97	\$7,773.42	\$597.50	\$863.71	\$7,169.97	\$3,194.59	
021601	Insurance - Disability	rate incr 11/23 to .37	\$17,754.11	\$9,821.75	\$4,438.50	\$14,260.25	\$13,315.58	\$1,188.35	\$1,479.51	\$14,260.25	\$3,493.86	
022001	Social Security		\$0.00	\$376.01	\$0.00	\$376.01	\$0.00	\$19.79	\$0.00	\$376.01	(\$376.01)	
022501	Medicare	-AEMT payroll	\$104,070.70	\$71,349.80	\$27,752.40	\$99,102.20	\$76,051.67	\$3,755.25	\$4,002.72	\$99,102.20	\$4,968.50	
023003	Retirement - Firefight	-AEMT payroll	\$2,080,550.26	\$1,468,457.62	\$575,000.00	\$2,043,457.62	\$1,520,402.11	\$77,287.24	\$80,021.16	\$2,043,457.62	\$37,092.64	
036001	Prof Services - Cleaning		\$28,064.00	\$19,562.79	\$8,339.05	\$27,901.84	\$21,048.00	\$3,100.20	\$2,338.67	\$27,901.84	\$162.16	
039071	Fire Prevention		\$5,000.00	\$4,817.64	\$2,804.95	\$7,622.59	\$3,750.00	\$846.95	\$416.67	\$7,622.59	(\$2,622.59)	
054050	Training Education		\$26,500.00	\$3,675.59	\$2,417.23	\$25,092.82	\$19,875.00	\$2,788.09	\$2,208.33	\$25,092.82	\$1,407.18	
068001	Clothing Allowance		\$42,000.00	\$15,893.36	\$26,106.64	\$42,000.00	\$4,666.67	\$4,666.67	\$3,500.00	\$42,000.00	\$0.00	
068003	Protective Clothing		\$25,000.00	\$29,674.04	\$15,698.00	\$81,372.04	\$18,750.00	\$9,041.34	\$2,083.33	\$81,372.04	(\$56,372.04)	
074001	Equipment		\$11,500.00	\$14,578.33	\$9,327.19	\$23,905.52	\$8,625.00	\$2,656.17	\$958.33	\$23,905.52	(\$12,405.52)	
AMB												
039003	Prof/Services - Licensinq	12%	\$3,250.00	\$390.00	\$2,500.00	\$2,890.00	\$2,437.50	\$321.11	\$270.83	\$2,890.00	\$360.00	
043015	Repairs - Equipment	55%	\$12,580.00	\$6,947.33	\$5,632.67	\$12,580.00	\$9,435.00	\$1,397.78	\$1,048.33	\$12,580.00	\$0.00	
043024	Repairs - Vehicle	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
054001	EMT Implementation	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
054050	Training Education	0%	\$42,000.00	\$42.99	\$42,000.00	\$42,042.99	\$31,500.00	\$4,671.44	\$3,500.00	\$42,042.99	(\$42.99)	
061002	Miscellaneous Supplies	0%	\$46,000.00	\$25,320.53	\$15,684.66	\$41,005.19	\$34,500.00	\$4,556.13	\$3,833.33	\$41,005.19	\$4,994.81	
063601	Diesel Fuel	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
074001	Equipment	0%	\$2,000.00	\$0.00	\$2,000.00	\$2,000.00	\$1,500.00	\$222.22	\$166.67	\$2,000.00	\$0.00	
ADM												
011001	Regular Salaries	CL, CA, CI Comp, Ad	\$593,061.00	\$385,230.67	\$183,964.75	\$569,195.42	\$433,390.73	\$29,957.65	\$22,810.04	\$569,195.42	\$23,865.58	
011061	Insurance Reimbursement		\$225,937.80	\$122,247.74	\$56,484.53	\$178,732.27	\$1,608,590.43	\$44,683.07	\$178,732.27	\$178,732.27	\$47,205.53	
012001	Part Time Salaries	FFA contract	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
012041	Commissioner Stipend		\$3,600.00	\$2,700.00	\$900.00	\$3,600.00	\$2,700.00	\$300.00	\$300.00	\$3,600.00	\$0.00	
014041	Overtime		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
015001	Longevity	1X pymnt	\$9,005.89	\$6,262.34	\$0.00	\$6,262.34	\$6,754.42	\$695.82	\$750.49	\$7,164.00	\$1,841.89	
016001	Leave At Termination	1X pymnt	\$120,084.00	\$120,084.00	\$0.00	\$120,084.00	\$120,084.00	\$0.00	\$10,007.00	\$120,084.00	\$0.00	
017001	Holiday Premium Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
018033	Admin. Stand-by Pay		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
021001	Insurance - Health	1X pymnt	\$116,681.86	\$116,682.00	\$0.00	\$116,682.00	\$87,511.40	\$0.00	\$9,723.49	\$116,681.86	\$0.00	
021101	Insurance - Dental	65%	\$7,263.90	\$4,733.75	\$1,815.99	\$6,549.74	\$5,447.93	\$545.81	\$605.33	\$6,549.74	\$714.16	
021501	Insurance - Life	43%	\$1,254.41	\$545.40	\$313.50	\$858.90	\$940.81	\$71.58	\$104.53	\$858.90	\$395.51	
021601	Insurance - Disability	rate incr 11/23 to .37	\$2,148.75	\$1,170.49	\$410.61	\$1,581.10	\$1,611.56	\$131.76	\$179.06	\$1,581.10	\$567.65	
022001	Social Security	FFA contract	\$6,234.00	\$4,068.86	\$1,618.30	\$5,687.16	\$4,555.62	\$299.32	\$239.77	\$5,687.16	\$546.84	
022501	Medicare	FFA contract	\$12,107.00	\$7,532.74	\$2,523.81	\$10,056.55	\$8,847.42	\$529.29	\$465.65	\$10,056.55	\$2,050.45	
023001	Retirement	FFA contract	\$15,185.00	\$8,413.73	\$3,134.34	\$11,548.07	\$11,096.73	\$607.79	\$584.04	\$11,548.07	\$3,636.93	
023003	Retirement - Firefight	FFA contract	\$143,417.35	\$100,028.19	\$37,280.25	\$137,308.44	\$49,644.47	\$7,226.76	\$5,516.05	\$137,308.44	\$6,108.91	
026002	Insurance - Workers Comp	1X pymnt	\$597,418.20	\$582,426.00	\$0.00	\$582,426.00	\$448,063.65	\$0.00	\$49,784.85	\$582,426.00	\$14,992.20	
031001	Prof. Svcs - Energy Contract	19%	\$38,000.00	\$7,248.20	\$29,261.50	\$36,509.70	\$0.00	\$4,056.63	\$0.00	\$36,509.70	\$1,490.30	
033001	Prof Serv - Temp	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
034103	Telephone	76%	\$33,180.00	\$25,256.73	\$8,400.00	\$33,656.73	\$24,885.00	\$2,804.73	\$2,765.00	\$33,656.73	(\$476.73)	
034104	Cellular Phones	71%	\$15,000.00	\$10,701.86	\$5,353.77	\$16,055.63	\$11,250.00	\$1,337.97	\$1,250.00	\$16,055.63	(\$1,055.63)	
034206	Software - Annual Maint	73%	\$35,000.00	\$25,474.15	\$7,000.00	\$32,474.15	\$26,250.00	\$3,608.24	\$2,916.67	\$32,474.15	\$2,525.85	
035001	Prof Svc-Medical Exam	94%	\$10,000.00	\$9,426.50	\$8,781.50	\$18,208.00	\$0.00	\$2,023.11	\$0.00	\$18,208.00	(\$8,208.00)	
039070	Prof Serv - O/S Counsel	572%	\$1,000.00	\$5,717.15	\$500.00	\$6,217.15	\$0.00	\$518.10	\$83.33	\$6,217.15	(\$5,217.15)	
041002	Electricity	86%	\$59,000.00	\$51,019.28	\$20,000.00	\$71,019.28	\$44,250.00	\$5,918.27	\$4,916.67	\$71,019.28	(\$12,019.28)	
041101	Natural Gas	58%	\$35,000.00	\$20,371.57	\$18,000.00	\$38,371.57	\$26,250.00	\$3,197.63	\$2,916.67	\$38,371.57	(\$3,371.57)	
041205	Water / Sewer Fees	57%	\$20,000.00	\$11,456.53	\$6,538.90	\$17,995.43	\$15,000.00	\$1,499.62	\$1,666.67	\$17,995.43	\$2,004.57	
041301	Trash Removal	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
043001	Repairs-Structural	151%	\$27,000.00	\$40,878.58	\$29,910.68	\$70,789.26	\$20,250.00	\$7,865.47	\$2,250.00	\$70,789.26	(\$43,789.26)	
043012	Repairs-Communications	65%	\$11,000.00	\$7,110.01	\$5,043.68	\$12,153.69	\$6,250.00	\$1,350.41	\$916.67	\$12,153.69	(\$1,153.69)	
043018	Repairs-Equipment	Contracts	\$23,500.00	\$10,989.32	\$10,709.40	\$21,698.72	\$17,625.00	\$2,410.97	\$1,958.33	\$21,698.72	\$1,801.28	
043019	Repairs-SCBA	184%	\$7,000.00	\$12,883.13	\$3,832.19	\$16,715.32	\$5,250.00	\$1,857.26	\$583.33	\$16,715.32	(\$9,715.32)	
043021	Repairs-Fire Alarm Sys	26%	\$5,000.00	\$1,322.06	\$3,205.15	\$4,527.21	\$3,750.00	\$120.00	\$416.67	\$4,527.21	\$472.79	
043024	Repairs-Vehicle	89%	\$110,000.00	\$98,305.47	\$49,727.59	\$148,033.06	\$82,500.00	\$16,448.12	\$9,166.67	\$148,033.06	(\$38,033.06)	
043027	Office Equipment	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
044006	Printing Lease/Maint. (Copier)	0%	\$6,000.00	\$2,471.40	\$1,698.25	\$4,169.65	\$4,500.00	\$347.47	\$500.00	\$4,169.65	\$1,830.35	
048002	Property Insurance	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
053001	Advertising	0%	\$500.00	\$0.00	\$500.00	\$500.00	\$375.00	\$55.56	\$41.67	\$500.00	\$0.00	
054051	Education	0%	\$4,000.00	\$0.00	\$4,000.00	\$4,000.00	\$3,000.00	\$444.44	\$333.33	\$4,000.00	\$0.00	
055050	Printing	26%	\$250.00	\$65.00	\$200.00	\$265.00	\$187.50	\$29.44	\$20.83	\$265.00	(\$15.00)	
056001	Dues Professional Orgn.	64%	\$3,000.00	\$1,907.98	\$1,650.00	\$3,557.98	\$2,250.00	\$395.33	\$250.00	\$3,557.98	(\$557.98)	
056005	Dues Regional Hazmat Trn	1X pymnt	\$10,901.00	\$7,897.00	\$2,000.00	\$9,897.00	\$8,175.75	\$9,897.00	\$908.42	\$9,897.00	\$1,004.00	
057101	Travel and Conferences	15%	\$5,000.00	\$752.50	\$4,000.00	\$4,752.50	\$3,750.00	\$528.06	\$416.67	\$4,752.50	\$247.50	
061002	Miscellaneous Supplies	42%	\$15,000.00	\$6,293.80	\$5,703.51	\$11,997.31	\$11,250.00	\$1,333.03	\$1,250.00	\$11,997.31	\$3,002.69	
061003	Meeting Supplies	0%	\$300.00	\$0.00	\$300.00	\$300.00	\$225.00	\$33.33	\$25.00	\$300.00	\$0.00	
062001	Office Supplies	40%	\$5,000.00	\$1,991.51	\$2,766.68	\$4,758.19	\$3,750.00	\$528.69	\$416.67	\$4,758.19	\$241.81	
062004	Photo Supplies	0%	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
062501	Postage	99%	\$1,000.00	\$985.89	\$375.00	\$1,360.89	\$750.00	\$151.21	\$83.33	\$1,360.89	(\$360.89)	
063601	Diesel Fuel	48%	\$65,400.00	\$31,530.08	\$29,299.73	\$60,829.81	\$49,050.00	\$5,069.15	\$5,450.00	\$60,829.81	\$4,570.19	
064001	Janitorial Supplies	99%	\$7,000.00	\$6,935.62	\$2,553.20	\$9,488.82	\$5,250.00	\$1,054.31	\$583.33	\$9,488.82	(\$2,488.82)	
067001	Books & Periodicals	43%	\$200.00	\$85.00	\$200.00	\$285.00	\$150.00					

OVERTIME ANALYSIS REPORT

26-058

March-26

(check dates: 3.5.26 & 3.19.26)

OT -Recall	\$ 62,859.14	
OT -Earned Time	\$ 55,215.15	
OT -Disability	\$ 4,925.54	2 Firefighters
OT -WC	\$ -	
OT -Training	\$ 3,670.98	Bluecard Training, Medic Class
OT -Reimbursement	\$ 6,534.11	Invoiced
	<u>\$ 133,204.92</u>	

Recall Account Breakdown

Holdover	1,195.46
OT C5 Recall	915.76
BlueCard Recerification	1,177.59
OT Dispatch Meeting	806.80
EOC Radio Detail	250.08
CQI Run Review	141.86
M/A North Hampton Structure Fire	1,259.41
M/A Rye Structure Fire	1,766.00
Snow Storm Coverage	5,734.10
Shift Coverage: Admin Leave	4,404.83
Shift Coverage: Funeral Leave	1,632.96
Shift Coverage: Military Leave	5,711.47
Shift Coverage: Personal Leave	2,526.34
Shift Coverage: Union Leave	939.40
Shift Coverage: Vacancy	34,397.08
	<u>\$ 62,859.14</u>



Portsmouth Fire Department

26-059

Operations and Training

Fire Commission Meeting

April 14, 2026

Apparatus / Equipment / Facilities

1. Engine 3 / Truck 2 Updates
2. Ambulance 2 Update
3. Station 2 Roof Update
4. Dispatch temporary move to Station 2

Personnel

1. Current open positions
2. 2 New Firefighters scheduled to begin on April 27, 2026
3. Lieutenants Exam scheduled for early April

Training

1. Fire Training – Live fire training scheduled at the PNSY in May
2. All Personnel have completed their EMS recertification process for this year
3. All personnel to complete annual Fire Boat refresher training over the next month
4. Trench Rescue Training program to be held in Rochester with 8 Firefighters attending



Portsmouth Fire Department

Fire Prevention Division

March 2026 Activity Report

Activity Summary

- Meetings with other departments, building owners, designers, and contractors: **29**
- Inspections performed: **57**
- New permits issued after review: **38**
- Permits applied for: **74**

Notable Items

- All Public Schools were inspected
- Fire Prevention Officer Wheeler had two ride along students from Lakes Region Community College as a part of their Inspections class
- Ordinance change and Rules and Regulations planning is ongoing
- Outdoor dining permits have begun



Portsmouth Fire Department

26-060

Fire Prevention Division

Permits & Inspections Trend



Revenue Trend (\$)





PORTSMOUTH FIRE DEPARTMENT 26-061

FIRE PREVENTION DIVISION

Portsmouth Fire Department Rules and Regulations for Fire Protection Systems and Permits

You shall notify the Department immediately of ANY fire protection system impairment, planned or emergency, at 603.436.5000.

Questions? 603.427.1515 or fireprevention@portsmouthnh.gov

Please submit periodic inspection reports to fireinspectionreports@portsmouthnh.gov

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PORTSMOUTH FIRE DEPARTMENT

FIRE PREVENTION DIVISION

26-061

FIXED FIRE SUPPRESSION/EXTINGUISHING SYSTEMS

(NFPA 13, 13R, 13D, 14, 17, 17A, 20, 2001)

A Fire Protection Engineer (FPE) of record is required for many new systems and some alterations. Please check with us if you are not sure. The registered design professional's license must designate them as qualified in the field of fire protection.

If an FPE is not required, the designer shall be certified as NICET Level III or IV in Water-Based Systems Layout, unless this requirement is waived in advance. 13D systems are exempt from this requirement but submittals are required. (2021 NFPA 1.1.14.6)

Permits and inspections shall be required for:

- New installations of ANY fixed fire suppression or extinguishing system including sprinklers, standpipes, kitchen, dry chem and clean agent systems
- Modifications of existing systems. Relocating a head, nozzle etc. is a modification. (2021 NFPA 1 1.12.8 and 1.7.13)
 - Exemptions- Testing, inspecting, replacement in kind of damaged/faulty items and maintenance such as valve rebuilds etc. (2021 NFPA 1 1.7.12.10).

Electronic plans are required for all systems:

- Permitting is paperless through the city's [opengov](#) platform. No work shall commence without the approved permit available on the job site. (2021 NFPA 1.7.12.10, 1 1.12.2 and 1.12.6.9)
- Submittal shall include all applicable items listed in 2019 NFPA 13 Ch. 27, 2019 NFPA 13R Ch. 8, 2019 NFPA 13D 4.4, 2017 NFPA 17 Ch. 10, 2017 NFPA 17A Ch. 6, 2019 NFPA 20.4.2.3.1 or 2018 NFPA 2001.5.1.2.

NFPA 13, 13R, 13D systems Commonly omitted items that cause plans to be returned:

- A signed copy of the owner's certificate (not for 13D)
- Water supply capacity information from a waterflow test conducted no more than 12 months prior
- Floor plans without all piping, heads, riser locations etc.
- Hydraulic calculations, including a graph sheet, node analysis and detailed worksheet, when applicable



PORTSMOUTH FIRE DEPARTMENT

FIRE PREVENTION DIVISION

26-061

FIXED FIRE SUPPRESSION/EXTINGUISHING SYSTEMS, CONTINUED

Installation, Inspection, and Acceptance Requirements

- A rough inspection of all system components *shall* be scheduled and completed prior to being covered (2021 NFPA 1 1.7.13)
- The hydraulic data nameplate, general information sign and a list of all control, drain, venting and test connections SHALL be provided with a permanently marked weatherproof metal or rigid plastic sign, secured with corrosion-resistant wire, chain etc. No Stickers. (2019 NFPA 13 28.5 and 28.6).
- All floor control waterflow alarms should alarm between 15-30 seconds and main waterflow alarms should alarm between 30-45 seconds.
- The contractor shall submit a Contractor's Material and Test Certificate for Aboveground Piping prior to requesting a final inspection. A copy is available on the Department website. Final inspection shall not be scheduled by the Department without this form.

FIRE DEPARTMENT CONNECTIONS

Depending on location it is either a 5" Storz with a 30-degree turn down or 2- 2 ½". Check with the Department for required connection type. (2019 NFPA 13 16.12.3.3)

STANDPIPES

All standpipe systems shall be installed in compliance with 2021 NFPA 14. Standpipes shall be equipped with 2 ½" to 1 ½" reducers. The 2 ½" component shall be provided with National Standard threads and the 1 ½" component shall be equipped with iron pipe thread. (2021 NFPA 1 16.5.3.3.2.7)

FIRE PUMPS

For installation of, modification of, or removal from service (including replacement) of any fire pumps, jockey pumps, controllers, and generators, a fixed fire suppression system permit is required. Fire pumps shall be installed in compliance with 2019 NFPA 20 including preplanning its location (4.14.1.1.4 and 2021 NFPA 1 1.12.8).

SPRINKLER BACKFLOW PREVENTERS

These require a licensed plumber to obtain a plumbing permit to install new. You must have the appropriate certificate to test, repair or replace one per NH RSA 485:11 and the Portsmouth Water Department. Any questions about backflow permitting, please contact the Mechanical Inspectors at 603.610.7340.



PORTSMOUTH FIRE DEPARTMENT

FIRE PREVENTION DIVISION

26-061

FIRE ALARM SYSTEMS

A Fire Protection Engineer (FPE) of record *may* be required for some new systems.

If an FPE is not required, the designer shall be certified as NICET Level III or IV in Fire Alarm Systems, unless this requirement is waived in advance. (2021 NFPA 1.1.14.6).

Permits and Inspections shall be required for:

- New installations
- Alterations of existing systems (relocating a device or a new control panel, not 1:1, is an alteration)
 - Exemptions- Testing, inspecting, damaged/faulty device and maintenance such as cleaning a device or battery replacements. (2021 NFPA 1 1.7.12.10).

Electronic plans are required for all work:

- All permitting is paperless through the city's [opengov](#) platform. No work shall commence without the approved permit available on the job site. (2021 NFPA 1.7.12.10, 1 1.12.2 and 1.12.6.9)
- Submittal shall include all applicable items listed in 2019 NFPA 72 7.2.1 unless waived in writing.

Submittal, Installation and Acceptance Requirements:

- Battery calcs, voltage drop calcs, riser diagram and an I/O matrix or narrative is required. (2019 NFPA 72 7.2.1)
- Rough and final inspection is required, unless stated in writing (2021 NFPA 1 1.7.13).
- All FACP, annunciator and pull station locks shall be keyed CAT-30 (2021 NFPA 1 10.18.6).
- Duct smoke detectors should be fire alarm initiating devices in I, E and H occupancy types and supervisory alarm initiating devices in A, B, F, R and S occupancy types.
- All fire alarm and carbon monoxide alarm signals shall be transmitted to a UL listed central station by individual point and shall be immediately retransmitted to the Portsmouth Fire Department with an individual device description, not a point or zone number only (2019 NFPA 72 26.2.3).



PORTSMOUTH FIRE DEPARTMENT

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FIRE PREVENTION DIVISION

FIRE ALARM SYSTEMS, CONTINUED

Submittal, Installation and Acceptance Requirements, continued:

- Exterior key boxes are required from www.knoxbox.com. Be sure to select Portsmouth, NH Fire Department to ensure proper keying. Consult with Department on the type, number of boxes, master key quantity/requirements and installation locations prior to ordering (2021 NFPA 1 18.2.2.1).
- All required annunciators shall be located as directed. Consult with Department for approval of location of annunciators (2019 NFPA 72 10.18.6 and 2021 NFPA 1 & 13.7.1.13 2021 NFPA 101 9.7.3).
- An exterior **red** visual notification device shall be installed to indicate fire alarm activation within a specific tenant space. Consult the Department for approval of location and number of required devices in multi-tenant occupancies. (2019 NFPA 72 10.18.6 and 2021 NFPA 11 3.7.1.13). It shall be non-silencable, recommend visual only.
- An exterior **green** visual notification device shall be installed to indicate carbon monoxide alarm activation within a specific building, tenant space or garage. Consult the Department for approval of location and number of required devices in multi-tenant occupancies (2019 NFPA 72 10.18.6 and 2021 NFPA 11 3.7.1.13).
- A waterflow bell (not horn/strobe) above the fire department connection is required to sound on any waterflow condition. Bell may be system powered or line voltage. If system, it shall be silencable (2019 NFPA 13 7.7).
- Access controlled doors, including mag locks, in the path of egress shall be installed per the entire section of 2021 NFPA 1 14.5.3.2.1.
- Please contact us regarding automated gas detection systems prior to installation.
- A completed 2019 NFPA 72 Fire Alarm System Record of Completion Form (including supplemental forms), along with as built drawings, shall be provided to the Department prior to requesting an inspection. Final inspections shall not be scheduled without these documents.



PORTSMOUTH FIRE DEPARTMENT

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FIRE PREVENTION DIVISION

HOT WORK PERMITS

A permit is required to perform any hot work. A fire watch is required for all hot work. Some hot work fire watches may be performed by a contractor. Most hot work in an occupied structure is likely to require a paid fire department fire watch. Fire Department fire watches are billed at cost, 4 hours minimum, call for pricing. 1 and 2 family dwellings are exempt from hot work permits. Contact the Fire Prevention Division for more information.

HIGH-PILED COMBUSTIBLE STORAGE

An annual permit is required to use any building or portion thereof as a high-piled storage area exceeding 500 ft². There is no fee, currently, an annual inspection is required to maintain valid permit. High piled storage is defined as solid-piled, palletized, rack storage, bin box, and shelf storage in excess of 12 ft in height.

AIRCRAFT FUEL SERVICING

An annual permit is required to provide aircraft fuel servicing. There is no inspection fee, currently. Inspections may be carried out by the Pease Development Authority and/or the Fire Department.

HOTEL AND LODGING & ROOMING HOUSE LIFE SAFETY INSPECTIONS

An annual inspection is required for all hotels and lodging & rooming houses.

OTHER INSPECTIONS PERFORMED

The Department also performs state-mandated inspections for Foster Care, Adoptions, Home Daycare, Educational and Daycare facilities.

ALL INSPECTIONS AND PERMITS ARE APPLIED FOR ONLINE AT THE CITY'S [OPENGOV](#) PLATFORM

(2021 NFPA 1 1.7.7.1, 1.12.8 and/or 1.7.17)



PORTSMOUTH FIRE DEPARTMENT

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FIRE PREVENTION DIVISION

PLACE OF ASSEMBLY PERMITS

A permit is required to operate a place of assembly with an occupant load of 100 or more. All places of assembly require two inspections, annually.

Occupant load of less than 100 still requires an inspection certificate when serving alcohol for the NH State Liquor Commission from the Fire Department and follows the Department's place of assembly permit process.

TENTS

A place of assembly permit and inspection is required for tents over 400 square feet used for a place of assembly. Including temporary single day use. No assembly permit is required for tents on the land of a 1 or 2 family dwelling.

A building permit is required for tents over 400 square feet, regardless of use or installation location, from the Inspections Department.

ALL INSPECTIONS AND PERMITS ARE APPLIED FOR ONLINE AT THE CITY'S [OPENGOV](#) PLATFORM

(NH RSA 155:34 and 2021 NFPA 1 1.12.8)

What:

RSA 153:5-V (version eff. 7.1.26) requires any local ordinances to fire code submitted to the state fire marshal for review. Current ordinances conflict with RSA 153:5 and are out of date. We need to update, get council approval and submit the complete chapter 5 along with city fee schedule for review

Why do this:

To ensure all local ordinances were legally adopted and do not conflict with state fire code, or we cannot enforce local level ordinances or collect fire dept fees until approved by state fire marshal. Once ordinance is accepted by Marshal, we only need to submit “rules and regulations” when we update with new codes.

When:

Prior to 7.1.26. (informally- submitted constitutes tentative acceptance pending review if prior to)

How:

Rewrite Chapter 5 section IX substantially like Manchester’s ordinance that has been fully reviewed and is pending approval of state fire marshal

26-061

Chapter 5, replace section IX:

- **ADOPTION OF FIRE PREVENTION CODE.**

A certain document, designated as the currently adopted and modified by the State of New Hampshire through RSA 153:1 and N.H. RSA 153:5, editions of NFPA 1 – Fire Code and NFPA 101 – Life Safety Code as published by the National Fire Protection Association is hereby adopted as the Fire Prevention Code of the City of Portsmouth for regulating and governing the safeguarding of life and property from fire and explosion hazards arising from the storage, handling and use of hazardous substances, materials and devices, and from conditions hazardous to life or property in the occupancy of buildings and premises in the City of Portsmouth and provided for the issuance of permits for hazardous uses or operations; and each and all of the regulations, provisions, conditions and terms of such NFPA 1 – Fire Code and NFPA 101 – Life Safety Code, published by the National Fire Protection Association, are adopted and made part hereof as if fully set out in this chapter, with the additions, insertions, deletions and changes prescribed in the administrative rules of the State of New Hampshire noted in N.H. Admin Rule Saf-FMO 300 as modified by N.H. RSA 153:5.

- **RULES AND REGULATIONS**

The Chief of the Department or designee shall maintain the “Portsmouth Fire Department Rules and Regulations for Fire Protection Systems and Permits” based on the currently adopted and modified State Fire Code as defined by N.H. RSA 153:1 and N.H. RSA 153:5 and National Fire Protection Association (NFPA) Codes. Such rules and regulations shall govern the installation, maintenance, and operation of all fixed fire protection systems.

Fees

Schedule of permit fees. Fees shall be determined by budget resolution in accordance with Chapter 1, Article XVI of the Ordinances of the City of Portsmouth, NH.

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Chapter replace section IX, continued:

- § 92.27 RULES AND REGULATIONS

The Chief of the Department or designee shall maintain the "Portsmouth Fire Department Rules and Regulations for Fire Protection Systems and Permits" based on the currently adopted and modified State Fire Code as defined by N.H. RSA 153:1 and N.H. RSA 153:5 and National Fire Protection Association (NFPA) Codes. Such rules and regulations shall govern the installation, maintenance, and operation of all fixed fire protection systems.

1202.2.13 Fees 1202.2.13.1 Schedule of permit fees. Fees shall be determined by budget resolution in accordance with Chapter 1, Article XVI of the Ordinances of the City of Portsmouth, NH.

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Section 153:5**153:5 State Fire Code; Rules. –**

I. Notwithstanding RSA 21-G:9, II(b), the fire marshal, with the board of fire control, may adopt rules with the approval of the commissioner of safety, which shall be exempt from RSA 541-A, to amend the state fire code described in RSA 153:1 to the extent the board deems such amendments are necessary, provided that any such amendments are ratified by the adoption of appropriate legislation within one year of their adoption. If such amendments are not ratified, then the amendments shall expire at the end of the one-year period.

II. With the approval of the commissioner of safety, the state advisory board of fire control is authorized, pursuant to RSA 541-A, to adopt rules governing its procedures of operation. The board shall meet to review and assess the application of the state fire code and shall recommend legislation, as the board deems necessary, to modify the requirements of the state fire code, in order to provide consistency with the application of other laws, codes, or regulations, giving due consideration to the economic impact and costs of such amendment, and to promote public safety and best practices.

III. The state fire code and associated rules shall not require automatic fire suppression or sprinkler systems in detached one, or 2-family dwelling units in a structure used only for residential purposes.

III-a. For all dwellings, including multi-unit dwellings, electric grills with a safety certification from a nationally recognized testing laboratory, such as Underwriters Laboratories (UL), shall not be considered open flame cooking devices under the state fire code.

IV. The state fire marshal may exempt a building, structure, or equipment from such rules if he or she finds that such exemption does not constitute a hazard to the public welfare and safety. A reasonable time, as determined by the state fire marshal, shall be allowed to make necessary alterations. Nothing in this section shall be construed to prevent municipalities from adopting bylaws or ordinances relative to a subject area of rules adopted by the state fire marshal in accordance with this section if such bylaws or ordinances are no less restrictive than rules adopted by the state fire marshal. However, counties, towns, cities, and village districts shall not adopt rules, regulations, or ordinances that are more stringent than the state fire code relative to residential sprinkler systems.

[Paragraph V effective until July 1, 2026; see also paragraph V set out below.]

V. The state fire marshal, and the local fire chief, in accordance with RSA 154:2, shall use the state fire code, including rules adopted under paragraph I, and any local codes adopted in accordance with RSA 47:22 or RSA 155-A:3, for the purposes of new construction, additions, and alterations. It is the intent of the legislature to avoid conflicts in the adoption and application of the state building code and the state fire code.

[Paragraph V effective July 1, 2026; see also paragraph V set out above.]

V. The state fire marshal, and the local fire chief, in accordance with RSA 154:2, shall use the state fire code, including rules adopted under paragraph I, and any local ordinances or

regulations adopted by the local legislative body for the purposes of new construction, additions, and alterations. It is the intent of the legislature to avoid conflicts in the adoption and application of the state building code and the state fire code. Local municipal ordinances or regulations to allow for administrative amendments to the state fire code shall be permitted. Amendments to the state fire code implementing the issuance of permits and the collection of fees or other administrative functions shall be reserved for the municipalities, provided they are not less stringent than the state fire code and reviewed pursuant to RSA 153:4-a, II. No amendments to the technical requirements of the state fire code are permitted.

VI. The provisions of the state fire code and associated rules shall not supersede the authority of local land use boards under planning and zoning provisions of Title LXIV of the RSA to regulate and permit driveway access, when not governed by RSA 236:13, for detached one or two-family dwelling units in a structure used only for residential purposes, and provided that minimum driveway width shall not be less than 12 feet for driveways over 150 feet in length. Before issuing the approval, the local land use boards shall give due consideration to any written recommendations of the municipal fire chief regarding fire department access, to include width, vertical clearance, grade, suitability of road surface, bridges, dead-ends, and the ability to pass and turn around once in the driveway.

VII. Residential cabins in youth recreation camps as defined in RSA 170-E:55 shall meet the applicable existing chapter in the state fire code, provided however, that no new or renovated structures used as youth recreation camp cabins shall require automatic sprinkler systems. For purposes of this section only, all new residential facilities for youth summer recreation camps shall be limited to 2 stories above grade.

Source. 1947, 251:1, par. 5. 1949, 141:1. RSA 153:5. 1955, 190:8. 1971, 486:4. 1975, 442:4. 1977, 361:2. 1983, 320:1. 1985, 347:6. 1991, 290:1. 1994, 46:1. 2010, 282:1. 2012, 242:5, eff. June 18, 2012. 2017, 129:1, eff. Aug. 15, 2017. 2023, 187:1, eff. Oct. 3, 2023. 2024, 324:1, eff. Oct. 1, 2024. 2025, 227:2, eff. Sept. 13, 2025; 276:1, eff. July 1, 2026.